# **Leadership Qualities**

#### **VISION**

Leaders have a clear sense of where they want to go and how they intend to get there. They see the big picture, then create a plan for achieving their goals.

#### MAKE DECISIONS

Leaders aren't afraid to make difficult or unpopular decisions because they have confidence in themselves and in their abilities. They know that indecision wastes resources and opportunities.

### TAKE RISKS

Leaders have the courage to act in situations where results aren't assured. They're willing to risk failure.

#### KNOW YOURSELF

Leaders know their own strengths and weaknesses and are able to view their behavior objectively. They recognize their shortcomings, open themselves to feedback, and are willing to make changes when necessary.

#### **MOTIVATION**

Leaders can articulate their vision and ideals to others, convincing them of the value of their ideas. They can inspire people to work toward common goals and to achieve things they never thought they could do.

#### **BUILD TEAMS**

Leaders create productive teams that draw the best from people. They effectively coach teams in collaboration, consensus building, and conflict resolution.

#### **INTEGRITY**

Leaders must be trustworthy before others will follow them. Warren Bennis, The Leadership Institute, University of Southern California, says qualities that establish trust are competence, constancy, caring, candor, and congruity, which he defines as authenticity, reliability, and feeling comfortable with oneself.

#### **LEARN LIFELONG**

Leaders have a desire to continually learn and grow and are open to new ideas.

## EFFECTIVE COMMUNICATION

Leaders can convey their ideas to diverse individuals and adjust their styles to meet the needs of the people they lead.

#### **HELP OTHERS**

**SUCCEED** Leaders empower others and go out of their way to help them achieve their full potential, thereby benefiting the organization.